

FROM: HLA ROADS DIRECTOR

DRAFT REV IR 11/10/18

TO: HLA MEMBERSHIP

SUBJ: GUIDELINES FOR MEMBER PLOWING

1. **Purpose:** Hidden Lake Association (HLA) Members have been conducting snow removal at owner's expense for decades. As the number of year round members continues to grow, more members are conducting snow removal operations with varying equipment types. This instruction is meant to provide standardized guidelines for member snow removal operations in a manner that is compatible with maintaining winter access for recreational vehicles.
2. **Commercial Snow Removal Contract:** Figure 1 depicts the areas covered by the HLA funded commercial snow removal contract. The contract requires the contractor to plow on Thursday when there has been a weekly accumulation of at least 6" of snow and all other times when there is an 8" accumulation of snow. Members are requested to minimize plowing in the highlighted areas. Plowing should be restricted to only what is necessary to maintain access to the association. If the commercial contractor is behind in snow removal operations please contact the HLA Roads Director.
3. **Dual Use/Road Snow Pack:** Members are requested to allow approximately 4"-6" of packed snow to accumulate on HLA roads to protect the road surfaces and allow for passage of snowmobiles. This is best accomplished by raising the plow or snow blower height early in the season to leave 3" of snow for packing by HLA member vehicles. Once the appropriate snowpack has accumulated, the member should adjust the plow/blower height to maintain the snowpack. If there is a prolonged period without significant snow, the members should raise the height of equipment again to allow the snowpack to grow to 4"-6" before lowering equipment height. Please contact the HLA Roads Director for questions or assistance with modifying equipment skid height.
4. **Road Markers:** HLA roads should be staked with markers as shown in Figure 2 in areas where members are conducting snow removal operations. Markers will be provided at own expense and typically installed at the start of the snow season around 15 November. Markers can be easily manufactured from ½" PVC electrical conduit and spray painted with day glow spray paint. Road edges will be marked in bright orange. Obstructions and infrastructure will be marked in bright red. Shallow waterline areas are circled in blue in Figure 1 and will be marked in blue. Be sure to mark and leave at least 6" of snow pack in these areas. Please contact the Water Director for any questions regarding HLA water infrastructure.
5. **Be a Good Neighbor:** Allow a snow pack to accumulate and don't scrape roads down until the end of the snow season. Keep areas not being plowed free of large snow banks. As you make a turn at a Y or T, don't pile snow in the unplowed direction. Leave a natural amount of snow in these areas by pushing all plow debris and snow banks out of the road.
6. **Responsibility:** Like any other vehicle operation in HLA, members always assume liability for damage to HLA roads and infrastructure, other member's property, and injuries to members/guests when operating equipment on HLA roads and common areas.
7. **Communicate:** Contact the HLA Roads Director for any questions regarding snow removal.

/s/ Steve Pollard, HLA Roads Director

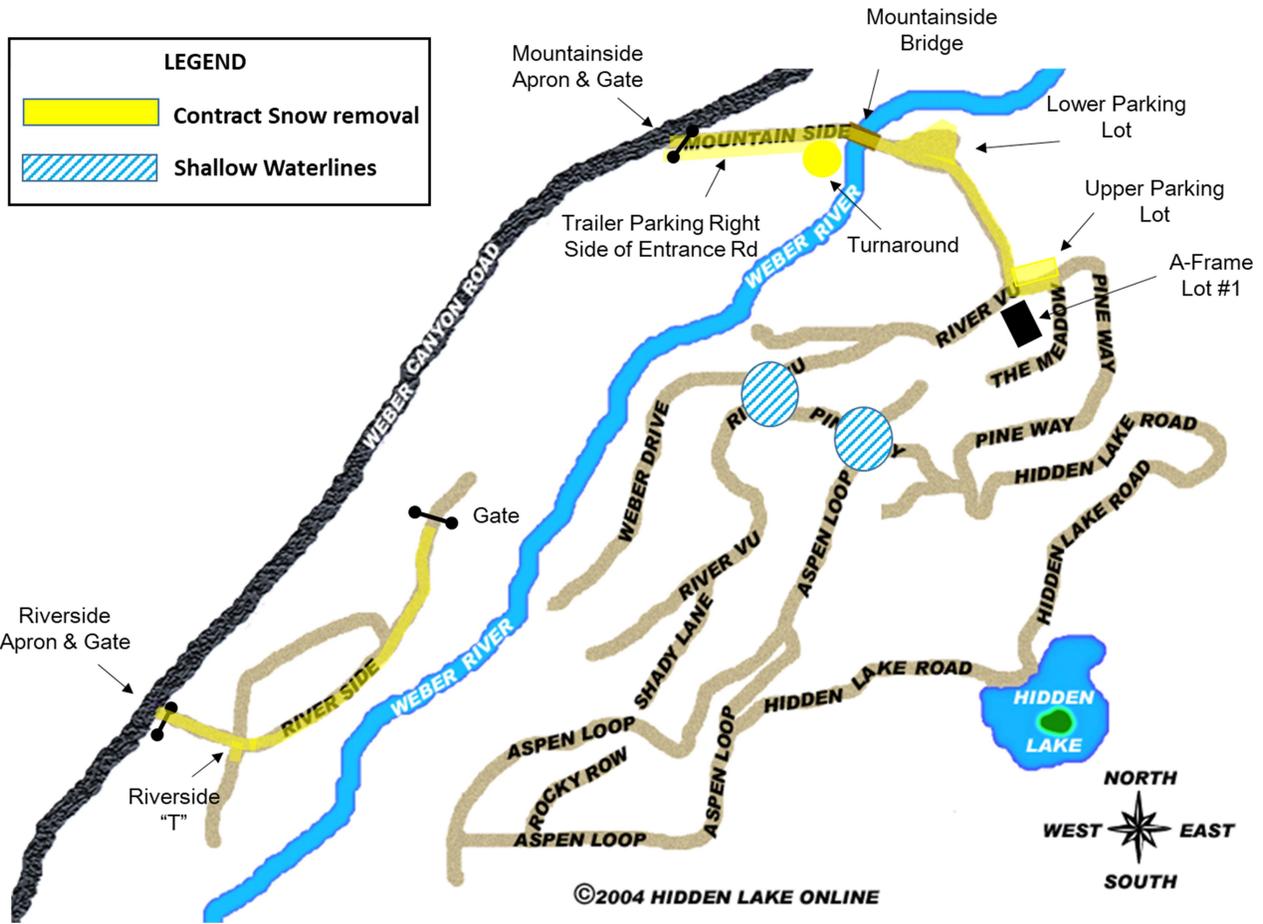


Figure 1 HLA Snow Removal Areas: Contractor Snow Removal Highlighted in Yellow and Shallow Waterlines Highlighted in Blue

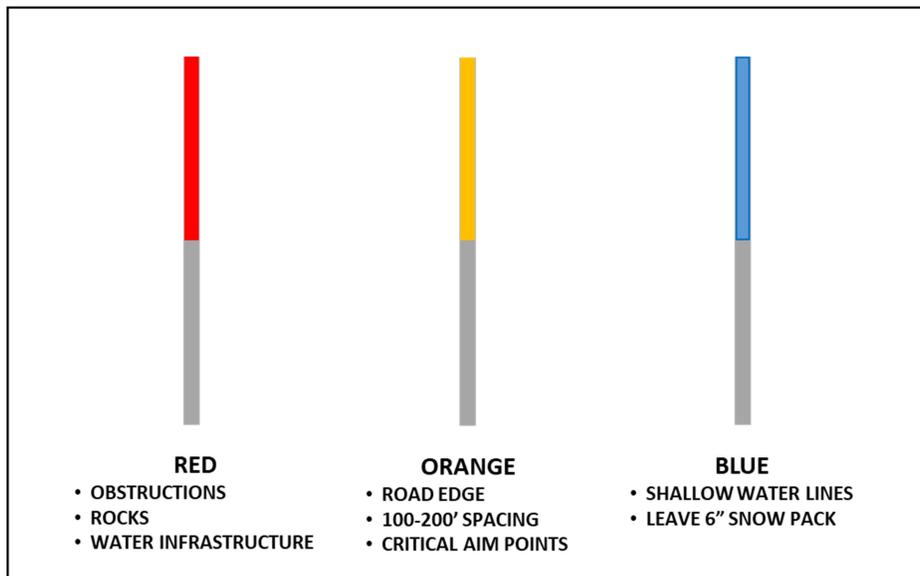


Figure 2 HLA Road Edge Marking System